







### Wednesday, August 30, 2017

8:00 - 9:00 AM Registration and Breakfast

9:00 - 9:15 AM Welcome

9:15 - 9:30 AM **Break** 

9:30 - 11:00 AM **Option A: Getting Started: Basics for Beginners** 

- Organization and registration
- Contributions and expenditures
- Filing information and reporting

### Option B: Recent Developments in Federal Campaign Finance Law

- Litigation, legislative and rulemaking updates
- Corporate/labor spending
- Technology-related updates

11:00 - 11:15AM **Break** 

#### 11:15 AM - 12:45 PM **Team Workshops, Committee Operations**

#### Option A: House and Senate Campaigns, Part 1: Sources of Support

- Fundraising and solicitations
- Permissible sources of contributions
- Curing excessive contributions

### Option B: Political Party Committees, Part 1: Fundraising and Supporting the Party

- Party committee accounts and raising federal funds
- Using corporate/labor resources and facilities
- Nonfederal fundraising by federal candidates

### Option C: Corporate/Labor/Trade PACS, Part 1: Organization and Solicitation Basics

- Restricted class
- Solicitation notices
- Collection of contributions

www.fec.gov 1-800-424-9530

## Conference Agenda Wednesday, August 30, 2017 (continued)

12:45 - 1:45 PM Lunch

2:00 - 3:30 PM Team Workshops, Committee Operations

### Option A: House and Senate Campaigns, Part 2: Fundraising (continued)

- Volunteer exemptions
- Earmarked and in-kind contributions
- Support from the candidate

### Option B: Political Party Committees, Part 2: Supporting Candidates

- Party support for federal candidates
- Coordinated communications & independent expenditures
- Joint fundraising

### Option C: Corporate/Labor/Trade PACS, Part 2: Solicitation Techniques

- Raffles, auctions and events
- Meetings and conventions
- Online fundraising

3:30 - 3:45 PM Break

3:45 - 4:30 PM FEC Jeopardy

A fun, interactive session reviewing material presented during the first day of the conference.

### Conference Agenda Thursday, August 31, 2017

8:00 - 9:00 AM Breakfast

9:15 - 10:45 AM Team Workshops, Committee Operations

### Option A: House and Senate Campaigns, Part 3: Use of Campaign Funds and Candidate Involvement Outside of Federal Elections

- Campaign operating expenses
- Use of campaign funds
- Candidate involvement in nonfederal elections

# Option B: Political Party Committees, Part 3: Federal Election Activity and Paying Committee Expenses

- Levin funds and federal election activity (FEA)
- Paying bills and reporting expenses
- Allocating expenses

### Option C: Corporate/Labor/Trade PACS, Part 3: Supporting Candidates

- Contributions to federal candidates
- Permissible use of organization's facilities and resources
- Coordinated communications & independent expenditures

#### 10:45 - 11:00 AM Break

### 11:00 AM - 12:00 PM Best Practices for FEC Compliance

- Working with your Analyst
- Recommended internal controls
- Common reporting errors

#### 12:00 - 1:00 PM Lunch

### 1:15 - 2:45 PM Option A: Advanced Campaign Finance Practicum

A new scenario-based workshop designed for more experienced attendees.

### Option B: Recent Developments in Federal Campaign Finance Law

A repeat session for those who attended Basics for Beginners on Day 1.